



Welcome to Baja Home Phone service

Here are some tips on how to use the special features available.

Repeat Dial

With the Repeat Dial feature, you can have a busy line automatically redialed for up to 30 minutes if the number is busy when you first dialed. You will be notified by a distinctive ring when the line is no longer busy and the call goes through.

To use the Repeat Dial feature:

1. Hang up after receiving a busy signal.
2. Lift the receiver and listen for dial tone.
3. Dial * 6 6 .
4. The number will be automatically redialed until the call completes or you cancel the repeat dial feature.
5. If the line is idle, the call will be placed.
6. If the line is busy, you will be notified by a special ring when the line becomes free and the call is placed.
7. If you wish to cancel the repeat dial request before the end of the 30 minute automatic redial period, you may dial * 6 6 again.

Caller ID Number and Name

Caller ID lets you see the number and, if available, the name of the party that is calling you. You can decide whether or not to answer the incoming call. If you choose not to answer the call it will go to your voice mail. **Note:** You must have proper equipment to see the Caller ID information transmitted.

Caller ID Blocking per call

With Caller ID Blocking, you can prevent your name and telephone number from being displayed on Caller ID on certain calls. Note: Caller ID Blocking may not be available on some calls, including calls to E911.

To use Caller ID Blocking:

1. To activate press * 6 7 after going off-hook, but prior to dialing the called number.

Call Waiting

With Call Waiting, you can take a second call without disconnecting the first. When you are on the telephone, a call waiting tone will alert you that you have another incoming call. You can choose to place your current call on hold and take the second call, or you can simply continue talking and the second call will be forwarded to your voicemail.

To Use Call Waiting:

1. Press and release the switch hook or flash button when you hear the Call Waiting Tone.
2. Your first call will be placed on hold, and your second call will be on the line.
3. Press the switch hook or flash button as often as you would like to switch between the two calls.
4. To end the first call and answer the second, simply hang up. Your telephone will ring and your second call will be on the line.
5. You can end either call by having the caller hang up.

To temporarily disable Call Waiting:

1. Lift the receiver and listen for dial tone.
2. Dial * 7 0 to cancel Call Waiting for the current call.
3. Dial the number you wish to call.

Call Forward

Call Forward allows you to forward all your incoming calls to another telephone number when you are away from home.

To use the Call Forward feature:

1. Lift the receiver and listen for dial tone.
2. Dial * 7 2 .
3. Dial the number that you wish to have your calls forwarded to.
4. Listen for confirmation that the feature has been activated.

To cancel the Call Forward Feature:

1. Lift the receiver and listen for dial tone.
2. Dial * 7 3 .
3. Listen for confirmation that the feature has been deactivated.

Call Forward Busy

The Call Forward Busy feature is automatically provided with your voice mail service. It will automatically transfer incoming calls to your voice mail service when the line is busy unless you choose to answer them when you hear the Call Waiting tone.

Call Forward Ring/No Answer

The Call Forward Ring/No Answer feature is automatically provided with your voice mail service. It will automatically transfer incoming calls to your voice mail service when your telephone rings and you do not answer it.

Selective Call Forwarding

The Selective Call Forwarding Feature enables you to create a list of up to 12 telephone numbers that will be forwarded to a number that you designate when you receive a call from them.

To access the service and listen to the prompts:

1. Listen for a dial tone.
2. Dial * 6 3 .
3. Dial 0 to hear the instructions.

To activate or deactivate Selective Call Rejection:

1. Listen for a dial tone.
2. Dial * 6 3 .
3. Listen to the ON/OFF announcement.
4. To turn the feature on or off, press or dial 3 .
5. You will be prompted to enter or change the Telephone Number that you want your calls forwarded to.

To add a number to your forwarded number list:

1. Listen for a dial tone.
2. Dial * 6 3 .
3. Press # .
4. Enter the selected phone number.
5. Press # again.
6. Repeat the " # [TN] # " procedure until you have entered all of the desired TN [telephone numbers].
7. Hang up.

To add the number of the last incoming call to your list:

1. Listen for a dial tone.
2. Dial * 6 3 .
3. Dial # 0 1 # .

To review the phone numbers on your list:

1. Listen for a dial tone.
2. Dial * 6 3 .
3. Dial 1 during the announcement.
4. The list entries will be announced.
5. After hearing an entry, you may press 0 7 to remove the telephone number from your list.

To remove phone numbers from list:

1. Listen for the dial tone.
2. Dial * 6 3 .
3. Dial * [TN] * to remove a specific TN [telephone number] from your list.

* Remember to turn the Selective Call Forwarding feature off when you no longer wish to have the selected telephone numbers forwarded to a different telephone number.

Anonymous Caller Rejection

With the Anonymous Caller Rejection feature, you can choose to reject incoming calls from parties that have suppressed (blocked) the identity of their name and/or directory number (DN), which would otherwise appear on your Caller ID display. When the feature is enabled, the caller is routed to an announcement.

To enable and disable the Anonymous Call Rejection feature:

1. Lift the receiver and listen for dial tone.
2. Dial *** 7 7** to reject calls from blocked numbers.
3. Dial *** 8 7** to allow calls from blocked numbers.

Selective Call Rejection (Call Screen Service)

With the Selective Call Rejection Feature, you can choose to block incoming calls from up to 12 specific telephone numbers.

To access the service and listen to the prompts:

1. Listen for a dial tone.
2. Dial *** 6 0**.
3. Dial **0** to hear the instructions.

To activate or deactivate Selective Call Rejection:

1. Listen for a dial tone.
2. Dial *** 6 0**.
3. Listen to the ON/OFF announcement.
4. To turn the feature on or off, press or dial **3**.

To add a number to your blocked number list:

1. Listen for a dial tone.
2. Dial *** 6 0**.
3. Press **#**.
4. Enter the selected phone number.
5. Press **#** again.
6. Repeat the "**#** [TN] **#**" procedure until you have entered all of the desired TN [telephone numbers].
7. Hang up.

To add the number of the last incoming call to your list:

1. Listen for a dial tone.
2. Dial *** 6 0**.
3. Dial **# 0 1 #**.

To review the phone numbers on your list:

1. Listen for a dial tone.
2. Dial *** 6 0**.
3. Dial **1** during the announcement.
4. The list entries will be announced.
5. After hearing an entry, you may press **0 7** to remove the telephone number from your list.

To remove phone numbers from list:

1. Listen for the dial tone.
2. Dial *** 6 0**.
3. Dial *** [TN] *** to remove a specific TN [telephone number] from your list.

* If one of your Selective Call Rejection numbers is also on another Selective Call feature list, you must deactivate Selective Call Rejection before using the other feature.

Selective Call Acceptance

With the Selective Call Acceptance Feature, you can create a list of up to 12 specific telephone numbers that you will accept calls from. All other callers will be directed to a recording.

To access the service and listen to the prompts:

1. Listen for a dial tone.
2. Dial *** 6 4**.
3. Dial **0** to hear the instructions.

To activate the Selective Call Acceptance feature:

1. Listen for a dial tone.
2. Dial *** 6 4**.
3. Listen to the ON/OFF announcement.
4. To turn the feature on or off, press or dial **3**.

To add a number to your accepted number list:

1. Listen for a dial tone.
2. Dial *** 6 4**.
3. Press **#**.
4. Enter the selected phone number.
5. Press **#** again.
6. Repeat the "**#** [TN] **#**" procedure until you have entered all of the desired TN [telephone numbers].
7. Hang up.

To review the phone numbers on your list:

1. Listen for a dial tone.
2. Dial *** 6 4**.
3. Dial **1** during the announcement.
4. The list entries will be announced.
5. After hearing an entry, you may press **0 7** to remove the telephone number from your list.

To remove phone numbers from list:

1. Listen for the dial tone.
2. Dial *** 6 0**.
3. Dial *** [TN] *** to remove a specific TN [telephone number] from your list.

* If one of your Selective Call Rejection numbers is also on another Selective Call feature list, you must deactivate Selective Call Rejection before using the other feature.

Return Call

With Return Call, you can automatically place a call to the last number that called you. If the line is busy, it will be automatically redialed for up to 30 minutes.

To use the Return Call feature:

1. Lift the receiver and listen for dial tone.
2. Dial *** 6 9**.
3. You will hear telephone number of the last caller and you will be given an option to return the call.
4. Press **1** to place the call.
5. The last number that you received a call from will be automatically dialed.
6. If the line is idle, the call will be placed.
7. If the line is busy, you will be notified by a special ring when the line becomes free and the call is placed.

Speed Calling 8

The Speed Calling 8 feature allows you to assign a speed dial code to up to eight unique numbers.

To assign or change the Speed Dial code:

1. Lift the receiver and listen for dial tone.
2. Dial *** 7 4**.
3. Dial the speed dial code (2-9) that you wish to assign or change.
4. Dial the 10-digit telephone number that you want to assign the code to (include the 1 for long distance calls or 011 for international calls).
5. Dial **#**. The system will return a confirmation tone to indicate that you have successfully assigned or changed the speed dial code.

To use the Speed Calling 8 Feature:

1. Lift the receiver and listen for dial tone.
2. Dial the speed dial digit (2-9) for the number that you wish to call.
3. Dial **#**.

Three Way Calling

With Three-Way Calling you can set up your own 3-party conference calls.

To use the Three-Way Calling feature:

1. Once you are on the line with your first call.
2. Press and release the switch hook or flash button to hear a second dial tone.
3. Dial the number for your second party.
4. When the second party answers, press and release the switch hook or flash button.
5. Your three way call will begin.
6. When finished with the call, simply hang up.